

National Lung Cancer Forum for Nurses



**MINUTES of the FOURTH ANNUAL GENERAL MEETING of the Charity
National Lung Cancer Forum for Nurses (Charity Number 1160011)
Friday 2nd November 2018, 09.00-09.30hrs
Telford International Centre, St Quentin Gate, Telford**

The fourth ANNUAL GENERAL MEETING of the NATIONAL LUNG CANCER FORUM FOR NURSES was held on Friday 2nd November 2018 at 09.00 at the Telford International Centre, Telford.

The meeting was opened by Lorraine Creech, chair of the trustees of the NLCFN. In attendance was Mick Peake, Trustee, George Bate, Trustee, Vanessa Beattie, Trustee and Tricia Bryant, operations team lead. 36 members attended the meeting and the meeting was declared quorate.

Two postal votes had been received.

The minutes of the AGM held on Friday 3rd November 2017 were laid before the membership.

Vanessa Beattie provided an update of the charity's activities in 2017/2018 and outlined plans for 2019.

The company accounts and reports of the directors and accountants for the period 1st February 2017 to 31st January 2018 were laid before the members and Tricia Bryant provided a summary update of expenditure and income.

The following resolutions were approved unanimously.

- A. To re-elect Alison Leary as trustee who retires by rotation
- B. To re-elect John White as trustee who retires by rotation
- C. To elect David Parish as trustee of the organisation
- D. To elect Isobel Lovett as trustee of the organisation
- E. To re-appoint Dodd and Co as accountants and independent scrutineers to the charity until the completion of the next annual general meeting of the Company at which accounts are laid and to authorise the trustees to fix their remuneration.

By order of the trustees of NLCFN.

Lorraine Creech
Chair of Trustees
National Lung Cancer Forum for Nurses – Charity Number 1160011

Networking, support, educational and research programmes to support specialist lung cancer nurses working in the UK

The National Lung Cancer Forum for Nurses is a charitable incorporated organisation - charity number 1160011

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