



Lung Cancer Nursing UK (LCNUK) Membership Policy

The purpose of this document is to set out the criteria, benefits and relevant terms and conditions of LCNUK membership.

Membership Criteria

There are five types of membership available, full, associate, honorary life and supporter membership.

Full Membership

Full membership is open to any specialist nurse who spends more than 50% of their working week or clinical activities in caring for patients with lung cancer. In addition, membership is open to nurse specialists in a lung cancer/mesothelioma academic or lung cancer/mesothelioma research role. Such membership is subject to approval by the LCNUK Committee.

Associate Membership

Associate membership is open to those who do not meet the criteria for membership. Associate membership is only open to healthcare professionals or academic researchers (in the lung cancer/nursing field) who are not eligible for full membership. Associate membership allows the member to remain on circulation lists and attend the annual conference (at their own expense).

Honorary Life Membership

Honorary life membership is an award bestowed upon lung cancer nurse specialists in a process involving nominations by members and approval by the membership and trustees at the AGM. The criteria for honorary membership is:

- Any person who has made a contribution of outstanding and lasting importance to the advancement, organization and/or delivery of care for patients with lung cancer.
- Any person who has made a contribution of outstanding and lasting importance to the development and/or management of the Lung Cancer Nursing UK.

Honorary members will have full membership rights if they fulfil the criteria for full membership.

Supporter Membership:

Supporter membership is open to retired nurse specialists who previously held membership of LCNUK. Supporter membership allows the member to remain on circulation lists and attend the annual conference (at their own expense).

Lung Cancer Navigators/Support Worker Membership:

The criteria for Lung Cancer Navigators/Support Worker Membership is:

- The individual must spend at least 50% of their working time in the role of lung cancer navigator, support worker or equivalent.
- The individual must be employed by the NHS or associated lung cancer/mesothelioma registered charity e.g. Macmillan.
- The individual must be employed as a lung cancer navigator or equivalent role – i.e. supporting the lung cancer team to operate and process patients through the lung cancer pathway.
- The individual must be employed at a NHS grade 2- 4

Lung Cancer Navigators/Support Worker members will need to demonstrate they meet these criteria on application.



Lung Cancer Navigators/Support Worker members will NOT have voting rights at the AGM but receive the same benefits of membership otherwise.

Non-UK residents are **not** eligible to be members of LCNUK but may contact LCNUK to access resources and subscribe to non-member updates.

Benefits of Membership

- Opportunity to attend LCNUK's annual conference at discounted rates specifically for LCNS offering valuable opportunities for sharing best practice, innovation, clinical dilemmas, and solutions which can be directly applied in practice and benefit patient care
- Opportunity to network with other LCNS at the conference and throughout the year
- Access to the LCNUK website for patient information, professional updates, up-to-date relevant research articles and information on meetings, congresses, and relevant events.
- Access to information on current research taking place around the role of the LCNS and Lung Cancer patient pathways and care.
- Access to international information and programmes via LCNUK's links with ITONF and international congresses/events.
- Opportunity to receive support and advice via email from the committee about professional and clinical issues.
- Access to national guidance and supporting documentation via the LCNUK website portal.
- Involvement in the LCNUK organisation and being part of a group with shared interests working to develop ideas, share best practice and innovation
- Opportunity to be actively engaged in and lobby for improved care and support for people with lung cancer
- Access to LCNUK's educational workshops and events
- Opportunity to take part / lead on regional/national projects
- Opportunity to get involved with relevant research and collaborate on research and audit programmes.
- Opportunity to get involved with the LCNUK and have a "voice" regionally/nationally/Internationally through the committee of the LCNUK.
- Opportunity to join the LCNUK committee.

Applying for Membership

- Members can join LCNUK [online](#) using the webform on the LCNUK website. By providing personal information in the application process, the applicant certifies that this information is true and correct. Please view LCNUK's [Privacy Policy](#) for details on how personal information is stored and used by the organisation.
- A person shall be deemed to have become a member on payment of the annual subscription.
- Membership is not transferable and is valid for 12 months from the date of joining.

Payment terms

- All members must pay on application.



- Subscriptions are paid on a 12-monthly basis, via a choice of payment methods online. Payment methods include, via PayPal, on-line bank payment / invoice (BACs), or cheque.
- Reminders that an individual's subscription is due are sent out automatically one month in advance of the renewal date.
- If a member fails to renew their membership, they will receive a grace period of one month to make payment. If no payment is received within one month of membership expiry, the individual will be informed that their membership has expired.
- Where an individual has ceased to be a member because of failure to pay the appropriate subscription, they will be reinstated as a member on payment of the subscription.

Votes of members

- Voting is open to all current eligible full members (excluding associate, supporter members and Lung Cancer Navigators/Support Worker members) who have paid their subscription and honorary members.
- Every eligible member shall have one vote, with the exception, of associate, supporter and Lung Cancer Navigators/Support Worker members who do not have voting rights at the annual general meeting.

Refunds

Only in extreme situations are refunds of subscription paid, ie:

- Duplication of subscriptions for the same membership scheme, e.g. where employer purchases memberships for employees and the individual has already paid their subscription in which case the refund is usually made to the individual.
- Other situations, e.g. long-term sickness absence may be considered at the discretion of the LCNUK trustees.
- Refunds will not be given to individuals who are offered complimentary memberships or awarded honorary memberships part way through a 12-month subscription. Such individuals will qualify for complimentary or honorary membership from the date of their next renewal.

Members' responsibilities:

Members are expected to:

- Ensure prompt payment of membership fees.
- Keep personal information provided to LCNUK up to date.
- Act as ambassadors and advocates of LCNUK.
- Adhere to the [Code of Conduct](#).

Termination of Membership:

Membership of LCNUK comes to an end if:

- The member dies, or, in the case of an organisation (or the representative of an organisation) that organisation ceases to exist.
- The member sends a notice of resignation to the charity trustees
- Any sum of money owed by the member to LCNUK is not paid in full within six months of its falling due.
- The charity trustees decide that it is in the best interests of LCNUK that the member in question should be removed from membership and pass a resolution to that effect. If a member's account is terminated by the trustees, then that person must not re apply for membership.



Last Updated: 24th January 2024

Last review by LCNUK Committee: 4th March 2024

Approved by LCNUK Trustees 15th April 2024

Date of next review: March 2027